

IFTA AUDIT COMMITTEE TELECONFERENCE
March 9, 2010

PARTICIPANTS:

AnnMarie Chamberlain
Dawn Lietz
Jeff Hood
Dave Nicholson
Bob Schwab
Dan Young

Hoa Quach
Gene Hall
Debbie Meise
Audrey Martel
Bob Turner

Absent: Tony Dewell, Scott Bryer, Fred Alleman.

Charmin has resigned from the committee due to other obligations in her jurisdiction. We will be seeking a SE representative. Charmin's contact list is being assigned as follows:

Dave – Mississippi and Alabama
Audrey - Arkansas
Dan - Florida
Jeff - Georgia
Gene – Kentucky

Other SE region jurisdictions include: LA, NC, SC, TN, VA, WV

Review of Minutes from February 5 meeting in San Antonio:

Minutes from the Feb 5 meeting was reviewed and approved by common consent.

Contact lists: As we make contact with jurisdictions, ask for topics as well.

Ice breaker: IFTA Audit Committee will have the Ice Breaker responsibility. Idea from last year was good, but may need more clarification. If anyone has a new idea, send it to AnnMarie.

Structure of the Workshop: Introductions/Welcome and Housekeeping on day 1. Looking for feedback on how to structure day one: IE: reduce Managing for Compliance/Auditor 101/Auditor 301 to half days. Also under consideration is spreading out the Audit Committee meeting over the course of the workshop. Perhaps consider discussing other topics to see if we can change the focus from “future workshop planning” to other “audit related items” such as ballots, etc.

Grant Opportunities: Fuel tax evasion grants are not out yet. MCSAP or other grant funding may be available. Dawn will look at a grant opportunity for the entire workshop.

Review of Mar 4 Planning Committee Teleconference Minutes:

The minutes were distributed. Dan asked a question regarding the “timing” of the commitment to the hotel in Orlando. Dan is concerned about the early (June) commitment. Debbie forwarded the information to Lonette and they will contact IRP Inc to discuss further.

2010 Critiques:

Opinions

Overall, comments were positive. AnnMarie indicated the Atty Presentation was highly accepted and a personal “thank you” and return invitation has been sent to Mr. Snelson.

Breakout Sessions

General perception is that the attendees want to “learn their trade” better. Perhaps we can look at adjustments, spreadsheets, and other relevant information to assist in making decisions during an audit.

GPS: Provide overview with in-depth, hands-on demonstrations including ECM and other relevant information. Hoa indicated they have some ECM reports that could be used as samples.

General Session

ITAC: Jeff reported that this committee is working on gathering information and presenting to the communities. Jeff indicated this could perhaps be a general session topic next year. Committee is an “information gathering” committee and not a policy making body. There should be a wealth of information available in time for the conference.

Blocked timeframes during the General Session worked well. We will keep this format in lieu of “specific times” again next year.

Consider another session on acronyms.

Discussion: CA Interjurisdictional Report

Discussion on whether we need to change the set requirements in the IAR. In days of old, copies of audits were mailed...today, they are sent electronically via PDF. While this particular IAR does not address the questions as the suggestion in Appendix A of the Audit Manual, it does meet Sch M.

Need to determine as a committee how we want to approach it. Changes are evident. Dawn, Hoa and Dan will start a sub-committee to look at a standard approach and bring suggestions back to the Audit Committee next month for consideration.

Review A500:

Tabled until next month.

Meeting adjourned at 12:40 ET

Next Meeting is Tuesday, April 13, 2010 at 11:30 AM (Eastern).